

**EUREKA CITY COUNCIL  
WORK MEETING  
JULY 5, 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

Mayor Dever opened the meeting and led everyone in the Pledge of Allegiance.

**ROLL CALL**

Mayor Chris Dever – Present  
Council Member Greg Evans – Absent  
Council Member Travis Haynes – Present  
Council Member Tom Nedreberg – Absent  
Council Member Jeremy Snell – Present  
Council Member Robert Trepanier – Present  
City Recorder Patricia Bigler – Present  
City Attorney Melissa Mellor – Present via Zoom

**OTHERS IN ATTENDANCE**

Nick Castleton  
Via Zoom – Cory & Margaret Hill, Chris Trowbridge, Gary Poh, Zoom User

Mayor Dever thanked Council Member Trepanier for the work on the cemetery grant. Council Member Trepanier said he will need to take \$1,700 out of the cemetery budget for the match portion of the grant. Mayor Dever said the grant was for \$6,900 with our match of \$1,725 brings the total to \$8,625. Council Member Haynes asked if he needed anything to help with the grant. Council Member Trepanier said they can discuss it more at next week's Council Meeting. Council Member Snell asked if anything has been done about getting roto mill for the rest of the roads at the cemetery. Council Member Haynes mentioned that he talked with the contractor doing Main Street and all the roto mill is going to Jim Larsen. Council Member Haynes suggested maybe making a deal with getting the roto mill for water use. Mayor Dever asked Council Member Haynes if he would broker the deal. Council Member Haynes asked Council Member Snell to talk to a gentlemen named Klay about the roto mill and the water.

**DISCUSSION ITEMS**

Nick Castleton, Discussion on Emergency Preparedness  
Nick said about 7 years ago we started an emergency preparedness program. He said this is a combined effort with Elberta, Genola, and Goshen. Genola has completed theirs and Goshen and Elberta are working on theirs. A lot of training and preparations is involved in getting this put together. He suggested sending a survey to the residents to see what tools they have and would be willing to use in an emergency. He would like to get a list available of those items along with a list of designated block captains. He told the Mayor and Council he would like to volunteer to oversee the program and to get everything together. He would like to get the organizations in town to help. He needs something from the city saying they are on board. He would also need a place to store the records and suggested the Memorial Bldg. Mayor Dever asked to have more information on the Mountain Valley Preparedness Group. Nick said Alyssa Morford from

Genola is who he has been talking with. Nick was hoping to go to their next meeting as a representative of Eureka not just a citizen. Recorder Bigler mentioned that FEMA has something already in place and they encourage all Mayors and Councils to attend their trainings so they know how to handle emergencies Mayor Dever thanked Nick and said he would like this to be an action item for the next meeting. He will get with Recorder Bigler to find out more information on the FEMA program.

#### Review and Discussion on RFP for Retaining a City Engineer

Mayor Dever wanted to wait and discuss this item when Council Member Evans was here. Mayor Dever came back to this item and said even though Council Member Evans is not here he would like to say the RFP looks perfectly fine to him. Attorney Mellor said it looked fine to her too. Mayor Dever asked this be put on next weeks agenda as an Action Item to send out the RFP.

#### Review and Discussion of Business Licensing Guidelines

Mayor Dever said the guidelines we have for the business licenses are very specific and need to be followed. Council Member Snell would like to see the designated licensing fees be put on the application and the renewal form. Recorder Bigler brought up the Home Occupation Permit that is in our Zoning Ordinance. No one knew what it was and therefore the fee has never been charged. Mayor Dever would like to readdress this permit and asked to have it put on the agenda as an Action Item.

#### Review and Discussion of Building Permit Guidelines

Recorder Bigler explained she had put this item on the Planning Commission Agenda so they could go over what we already have in place. She wanted them to see if anything needed to be added or taken off the checklists. Because they didn't have enough members show up to hold their meeting, she asked the Council for their input. Mayor Dever would like to add a few line items to the building permit pertaining to the city engineers, commercial buildings wastewater treatment, and the excavation/dirt permit section to help protect the city, builder, and future owner. A discussion took place on how the removal of dirt and the dirt brought in meets the EPA standards.

Council Member Snell asked if we needed to extend the moratorium, which is expiring this month, another month or more to get everything in place including getting the engineer. Mayor Dever felt we are okay with just getting the RFP out. Any big subdivision or projects will take time to prepare and that will give us time to get the engineer.

Attorney Mellor said she will be in Yellowstone next Monday and will be having Cherylyn Egner attend the Council Meeting in her place. She asked if the Council had any questions for her to get them to her by Friday. Mayor Dever thanked Recorder Bigler for getting him the whiteboard he asked for. He said at the next work meeting they will be doing a budget training.

#### **ADJOURNMENT**

Council Member Haynes made a motion to adjourn. Council Member Trepanier seconded. All in favor meeting adjourned.