



**EUREKA CITY CORPORATION**  
INCORPORATED NOV. 8, 1892

# EUREKA CITY CORPORATION

## Subdivision Review Application - Final

**Notice:** All submitted subdivision proposals shall be reviewed in accordance with the Eureka City Subdivision Ordinance. Submission of subdivision plans in no way guarantees placement of the application on any agenda of any City reviewing body. It is strongly advised that all plans be submitted well in advance of all agenda deadlines.

**Meetings:** City Council meetings are held the 2nd Monday of each month at 7:00 p.m. Planning Commission meetings are held the last Thursday of each month at 7:00 p.m. All of the above meetings are held in the Eureka City Hall, 15 North Church Street, Eureka.

All meeting dates are subject to City-observed holidays, scheduling necessities, required notices, and each reviewing body's approved yearly meeting schedule.

| <b>Applicant/Developer Information:</b>    |                  |          |                    |
|--|------------------|----------|--------------------|
| Company:                                   |                  | Contact: | Application Date:  |
| Address, City, State, Zip:                 |                  |          |                    |
| Telephone:                                 | Alternate Phone: | Fax:     | Email:             |
| <b>Project Information (if applicable)</b> |                  |          |                    |
| Project Name:                              |                  | Acres:   | Units:             |
| Project Address, City, State, Zip:         |                  |          | Zone:              |
| <b>Engineer or Surveyor Information</b>    |                  |          |                    |
| Company:                                   |                  | Contact: |                    |
| Address, City, State, Zip:                 |                  |          |                    |
| Telephone:                                 | Fax:             |          | Email:             |
| <b>Comments</b>                            |                  |          |                    |
|  |                  |          |                    |
| <b>Office Use Only</b>                     |                  |          |                    |
| File #:                                    | Received Date:   |          | Fee and Date Paid: |

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## Submission Requirements:

- \_\_\_\_\_ Completed Subdivision Application - Final
- \_\_\_\_\_ Application fee per Eureka City Fee Schedule, which covers a maximum of two reviews.
- \_\_\_\_\_ Additional reviews may require additional fees, based on staff time required
- \_\_\_\_\_ Phasing plan, including construction of infrastructure, amenities and landscaping
- \_\_\_\_\_ Preliminary Title Report
- \_\_\_\_\_ Tax history (will be verified by City staff) **Note:** All taxes must be current prior to recordation of a development
- \_\_\_\_\_ Completed corrections from preliminary review(s) on all drawings
- \_\_\_\_\_ Two (2) 11" x 17" final copies of all Construction plans for review
- \_\_\_\_\_ Three (3) 24" x 36" final copies of all Construction plans for review. **Note:** Six (6) 24" x 36" final approved copies of all construction plans must be submitted after final approval and prior to construction.
- \_\_\_\_\_ Electronic PDF files formatted for both 24" x 36" and 11" x 17"
- \_\_\_\_\_ All plans must be prepared, stamped, dated and signed by a licensed surveyor and/or engineer
- \_\_\_\_\_ All text shall be 1/8" or greater in 24" x 36" format
- \_\_\_\_\_ All improvements and details shall comply with the Eureka City Development Standards and Construction Details. The following text shall be provided on all sheets except Plat and Detail sheets:  
**Note:** The Developer and the General Contractor understand that it is his/her responsibility to ensure that all improvements installed within this development are constructed in full compliance with all State and Eureka City Codes, Ordinances and Standards. These plans are not all inclusive of all minimum codes, ordinances and standards. This fact does not relieve the Developer or General Contractor from full compliance with all minimum State and Eureka City Codes, Ordinances and Standards'. **Note:** All recommendations made in a pertinent geotechnical report/study shall be followed explicitly during construction of buildings and site improvements.
- \_\_\_\_\_ Landscape and irrigation plans where required as part of a PUD or condominium plat
- \_\_\_\_\_ UDOT, Railroad, Irrigation Company and/or the Eureka Branch of USPS review and approval, if necessary
- \_\_\_\_\_ Final Covenants, Conditions and Restrictions (CC & R's), if necessary
- \_\_\_\_\_ Mylar Plat for recording, and check to Juab County Recorder's office for recording fees (due after final approval)

## Plan Requirements:

**Cover sheet**, drawn as required for preliminary submittal, including any and all corrections required as part of preliminary review.

**Recording Plat**, drawn as required for preliminary submittal, including any and all corrections required as part of preliminary review.

**Utility Plan Sheet**, drawn as required for preliminary submittal and including any and all corrections required as part of preliminary review, **and:**

- Location of street signs, traffic regulatory signs, street lights and cluster mail boxes
- Location of all gas, power, telephone and cable television lines

**Storm Drain/Grading Plan** drawn as required for preliminary submittal, including any and all corrections required as part of preliminary review, **and:**

Erosion and dust mitigation plan  
Engineered calculations for any retaining walls  
Vegetation re-establishment plans  
Show retaining walls, if any, providing engineering calculations for all retaining walls 4' or taller in height

**Plan & Profile Sheets**, which include, but are not limited to:

Title block as described for preliminary submittal  
Designing engineer's stamp, signature & date on each sheet  
Plan and profile for each street, sewer, and/or storm drain alignment at a vertical scale of 1" to 1', 2', 3' or 1' to 4' including

- Footings
- Location and slopes of existing utilities and topography
- Proposed Centerline road grades and vertical curves
- Slope and location of proposed sewer and storm drain system features
- Invert elevations for proposed sewer, water and storm drain system features
- Finished elevations of all sewer manholes and storm water inlets/manholes

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**Detail Sheets**, which include but are not limited to:

Title block as described for preliminary submittal  
Details for all proposed improvements and utilities  
Designing engineer's stamp, signature & date on each sheet  
All details drawn in compliance with the Eureka City Development Standards and Construction drawings