



P. O. Box 156
255 West Main Street
Eureka, Utah 84628
Phone: 435-433-6915 Fax: 435-433-6891
Email: eureka15@cut.net
Website: eureka15.org

REZONE APPLICATION

STAFF USE ONLY

Application Date: ____/____/____ Application Number: _____ Fee Owed: _____
Received by: _____ Receipt #: _____ Cash/Card/Check (Check #: _____)
Planning Commission Meeting Date: _____ City Council Meeting Date: _____
Application: Approved / Denied Staff Comments: _____

PROJECT INFORMATION

Name: _____
Address: _____
Acreage/Property Size: _____

APPLICANT INFORMATION

Name: _____
Mailing Address: _____
Phone #: _____ Fax #: _____
Email Address: _____

OWNER INFORMATION

Owner Name: _____
Owner Address: _____
Owner Phone #: _____ Fax #: _____
Owner's Signature: _____



PROPERTY OWNERS AFFIDAVIT

I (we) _____, being first duly sworn, depose and say that I (we) am (are) the current owner of the property involved in this application; that I (we) have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon personal knowledge.

Owner's Signature

Owner's Signature (co-owner, if any)

State of _____

County of _____

Subscribed and sworn to (affirmed) before me this _____ day of _____, 20_____.

Notary Public

AGENT AUTHORIZING AFFIDAVIT

I (we), _____, owner(s) of the real property located at _____, in Eureka, Utah, do hereby appoint _____, as my (our) agent to represent me (us) with regard to this application affecting the able described real property.

Owner's Signature

Owner's Signature (co-owner, if any)

State of Utah _____

County of _____

Subscribed and sworn to (affirmed) before me this _____ day of _____, 20_____.

Notary Public



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REZONE REQUEST CHECKLIST

The following items are required for processing. An application will not be accepted without these items.

TO BE COMPLETED BY STAFF		DELIVERABLES
YES	NO	
		Completed and Signed Planning Application.
		Applicant's and owner's original signatures on Planning Application.
		Review Fee: \$1,000.00.
		Legible vicinity map indicating the exact location of the property on a separate 8 1/2" x 11" sheet (1 Copy).
		Legal description of property on a separate 8 1/2" x 11" sheet (1 Copy)
		Current Title Report
		Property ownership map and list within 500 feet and affidavit of notification (see page 5)
		Addressed, stamped envelopes with no return address for all property owners within 500 feet of the property.
		Narrative summarizing the proposed rezoning and the purpose of the request (7 copies)
		Preliminary plat or site plan showing intent of the rezone request area (if applicable). 24" x 36" (3 Copies) Copies must be drawn to scale.
		Reduced copies of all required full sized plans 11" x 17" (5 Copies)
		All plans on disc as PDF labeled and dated (1 Copy)
		Neighborhood Notification Meeting Packet.

The applicant should be aware that there may be requests to provide additional materials for staff review, Planning Commission and/or City Council meetings.

Signature: _____ Printed Name: _____

Date: _____ Phone Number: _____

This application requires a Neighborhood Notification Meeting. The Planning Commission may require a Public Hearing. A Public Hearing is required by the City Council.

REZONE REQUEST PROJECT NARRATIVE

The following must be included/addressed. An application will not be accepted without a project narrative.

1. What is the existing and proposed use (including a detailed description)?
2. What separates this property from other property in Eureka for this use to be considered?
3. How can the proposed use benefit Eureka City more than the existing use?
Provide justification for the rezone request.
4. What is the compatibility of the proposed use with surrounding land uses?
5. How is the proposed use consistent with the Eureka City General Plan and in compliance with the city codes & regulations?
6. Discuss the impact of public services, including utilities, schools, and recreation.
7. Discuss ingress and egress to the property, as well as site circulation.

This application requires a Neighborhood Notification Meeting. The Planning Commission may require a Public Hearing. A Public Hearing is required by the City Council.

If you have any questions regarding items on this checklist or the process, please contact the City Office at 435-433-6915



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INSTRUCTIONS FOR PROPERTY OWNERSHIP NOTIFICATION MAP, LIST, AND ENVELOPES

1. Obtain names and addresses of property owners within 500 feet of the property.
Prepare and submit a set of addressed, stamped envelopes with no return address.
2. Enter the street address of the property and the city.
3. Obtain an official Plat Map from the Juab County Recorder's Office of the area included within the 500 foot radius of subject property.



EUREKA CITY CORPORATION

INCORPORATED NOV. 8, 1892

AFFIDAVIT OF NOTIFICATION

Date: _____ Project Name: _____

Address/Legal Description of Property:

I (we) _____, certify that I (we) am the authorized applicant to Eureka City for the above application, and do hereby affirm the attached listing of names and addresses accurately reflects the ownership of property within 500 feet of the above property, according to the Juab County Assessors records on _____/_____/_____.
Month Day Year

Applicant/Representative Signature: _____

State of _____

County of _____

Subscribed and sworn to (affirmed) before me this _____ day of _____, 20____.

Notary Public