

Inspector's Name:			
Company/Organization of Inspector:			
Name of Permit Applicant:			
Name of Prime Contractors Performing Work:			
Permit Number:		Property Address:	
		Date:	
Excavation Permit Application Review Checklist			Y/N/ NA
			Initials
1	Has a building permit application also been received by the City for the same project?		
2	Does the permit application include the name and contact information of the general contractor and the excavation contractor? <i>(Section 6 (A)(vii))</i>		
3	Was this property previously cleaned up by EPA or is it a "newly" developed property? If it was previously cleaned up, skip the next 2 questions.		
4	If this is a newly developed property that was not cleaned up by EPA, then the surface soil may be contaminated. Refer to EPA's property files and soil sampling database to determine if the property has been previously sampled. Is the property contaminated – i.e., lead concentrations greater than 231 ppm? <i>(Section 7 (A)(l, ii))</i>		
If the "newly" developed property was not sampled by EPA, it may need to be sampled to determine if it is contaminated. <i>(Section 6(A)(vii)) & Section 8 & Appendix A)</i>			
5	Is the estimated depth of the excavation and volume of material to be excavated consistent with the dimensions of the footings or foundation for the basement in the building permit? Refer to the building permit to confirm. <i>(Section 6 (A)(iii - v))</i>		
6	Does the permit application indicate the surface area of the property that will be disturbed or impacted by the proposed activity (excavation/construction/stockpile areas)? Note: All areas impacted by the proposed activity are defined as the "Permit Area". <i>(Section 6 (A)(iv))</i>		
7	Does the application describe how areas that will not be disturbed will be protected from being contaminated by the excavation activities? i.e., silt fencing, sandbags, berms, delineating areas to not be driven on, etc. Are the measures such as silt-fencing or berms adequate to contain surface runoff during a storm event? <i>(Section 6 (A)(ii & iv) & Section 7 (A) & (C))</i>		
8	Is the applicant proposing to conserve the clean topsoil or roadbase to be re-used? If so, does the application describe how materials will be segregated? <i>(Section 6 (A)(iv & vi) & Section 7 (A)(i))</i>		
9	Is there sufficient area on the property to properly segregate the clean material in a stockpile away from the excavation activity? This should be shown on the plan drawings or can be added to the drawings by the City before approving the permit. <i>(Section 6 (A)(vi) & Section 7 (A)(i))</i>		
10	Does the application describe how the applicant is proposing to grade the property to ensure stable slopes so that the clean soil/roadbase cover will not erode?		
11	Are there any slopes that will be stabilized using armoring rock or a retaining wall?		
12	If rock is being used on the property, is the source of the rock or retaining wall materials indicated in the permit? <i>(Sections 6 (A)(ii - vi) & Section 7 (A) & (D))</i>		

Permit Application Review Checklist (Con't)		Y/N/ NA	Initials
13	Does the application describe a plan for excavated soil? If there isn't sufficient area on the property to contain the excavated material below an 18 inch Protective Cap or Hard Surface Cover, then the applicant should not be allowed to stockpile the excavated material and it should be hauled directly to the Open Cell. The City should clarify in its permit approval in writing whether the applicant is allowed to contain excavated material on the property below the 18 inch Protective Cap or the Hard Surface Cover. (Section 7(A))		
14	Does the application indicate where the applicant will be obtaining the material for the Protective Cap? (Section 7(D))		
15	Does the application indicate the applicant's schedule for excavation, construction of the foundation and grading the property?		
16	If a schedule is provided does it include when the applicant expects to lay down the Protective Cap or Hard Surface Cover?		
17	If a schedule is provided will the applicant's time table exceed the 30 day limit for stockpiling Contaminated Materials? If yes, provide the reason for exceeding the 30 day limit in the comment section below. (Section 7 (A)(iii))		
18	The Excavation Ordinance requires the placement of a marker barrier prior to the placement of the Protective Cap (i.e., clean material). Does the application indicate that a marker barrier will be installed? Describe the kind of marker barrier material that the applicant proposing to use in the comment section below? (Section 7(F))		
19	Are there trees within the Permit Area that will not be removed? Within the dripline of the tree, the applicant is only required to excavate to the top of the roots and then cap the dripline with approximately the same amount of clean topsoil and establish a vegetative cover. At properties that were remediated by the EPA, this technique was used to remediate around trees. (Section 7(B))		
20	Does the applicant have a water source at the property for dust control to comply with Section 7 (E) of the ordinance? If not, can provisions with the City to access a fire hydrant and use of a fire hose be arranged?		
21	Has the Building Permit been approved? The Building Permit should not be approved prior to approval of the Excavation Permit.		
22	Is the permit application form complete? i.e. does it include all of the information required in Section 6 (A)(i-vii) of Chapter 13 of the Eureka Town/City, Utah Land Use Ordinance? Note that references are provided throughout this checklist referring to sections within Chapter 13.		
Explanation/Comments/Other Issues:			

