

**EUREKA CITY PLANNING  
COMMISSION MEETING  
DECEMBER 28, 2017 7:00 P.M.**

Chairman Darrin Carlson called the meeting to order

**Roll Call:**

Darrin Carlson - Present  
Mike LaCario – Present  
Ferrel Thomas – Present  
JaNeel Nielson – Present  
Brandon Gout - Absent

**Approval of the Minutes:**

**Petitions, Remonstrances and Communications:**

There were no items to be discussed.

**Report of Officers – Boards – Committees:**

Darrin thanked all the members for the great job they did in helping with the General Plan. He thinks the Plan will help the City a lot in the future. Darrin feels the Planning Commission accomplished a lot in 2017. They were able to change some ordinances and hopes that more can get done, but it is a slow process.

**Unfinished Business:**

Darrin feels that the fence ordinance still needs to be worked on. There was miscommunication between the Planning Committee and the City Council on the fence setbacks. JaNeel said that now the ordinance is in place they can update it more easily.

**New Business:**

**Appointment of New Chairman**

Darrin informed the Commission State Law says the Planning Commission Chairperson can only hold the office for 1 year. He has now been in for almost 14 months and will be stepping down tonight. The Commission needs to appoint new Chairperson tonight. Ferrel nominated Mike LaCario. JaNeel seconded. Mike declined the position. Darrin nominated JaNeel Nielson. Mike seconded. All in favor motion carried. JaNeel Nielson will not be the new Chairperson for the Eureka City Planning Commission.

**Miscellaneous:**

Darrin informed the members that Patricia and Rachel have the password to get on the laptop. JaNeel asked if anyone had heard who had been appointed on the Board of Adjustments and the Code Enforcement Officer. Ferrel said Jeri Ezell was one of the members but he couldn't remember the names of the other ones. Ferrel said that the first name of the person for the Code Enforcement Officer was Andrew. Darrin gave the members the password to the laptop along

with the g-mail name and password. He said to use the laptop to communicate with the City Attorney. He seems to get back to you faster if you send him an email. Darrin said that the recovery email for the laptop is [eureka15@cut.net](mailto:eureka15@cut.net). The email is open to committee members to read.

Ferrel thanked Darrin for the service he has done as the Chairperson.

Darrin let the committee members that they are an advisory committee only not a governing committee. When a person comes to the Planning Commission we can explain the ordinance but that is all. The only administrative duties are to recommend conditional use permits. We can still look through ordinance and then recommend the changes to the Council. JaNeel brought up the building permits. Darrin said it goes to the ladies at the City Office and if any problems it comes to the Planning Commission who helps them get to the Board of Adjustments. The work meeting for the Planning Commission is generally not needed. The Planning Commission needs to concentrate on one issue and follow it to completion and then move forward on the next issue.

**Adjournment:**

Mike made a motion to adjourn. Ferrel seconded. All in favor meeting adjourned.