

**EUREKA CITY
COUNCIL MEETING
OCTOBER 10, 2017 7:00 P.M.**

Pledge of Allegiance:

Mayor Nick Castleton led everyone in the Pledge of Allegiance

Public in Attendance:

Timothy Merrill – City Attorney, Curtis Nielson – Ensign Engineering, Josh Nowell – Ensign Engineering, Clifford Francom, Ferrel Thomas – Planning Commission, Historical Society, Darrin Carlson – Planning Commission Chair person

Roll Call:

Leslie Rice - Present
Brandy Kirgan - Present
Nick Castleton - Present
Kimberlee Clem - Present
Hortt Carter - Present
Brian Underwood - Absent

Approval of Minutes:

Hortt made a motion to approve the minutes from September 12, 2017. Brandy seconded. All in favor motion carried.

Treasurer's Report:

**EUREKA CITY
TREASURER'S REPORT
FOR SEPTEMBER 2017**

| | |
|-----------------------------------|--------------|
| Checking Beginning Balance: | \$258,324.01 |
| Deposit Amount: | \$372,644.55 |
| Withdrawal Amount: | \$551,637.32 |
| Checking Ending Balance: | \$ 79,331.24 |

Hortt made a motion to approve the Treasurer's Report. Kim seconded. All in favor motion carried.

Claims Against the City:

Brandy asked why Rocky Mountain Power was so high for the meters. Patricia and Nick explained that most of the power being used was to operate the wells. Hortt asked about the \$2,200 under Building and Grounds. Patricia said it was the fee for the building inspector. She will check to make sure this transaction was put under the right account. Hortt made a motion to pay the bills of \$384,635.04. Kim seconded. All in favor motion carried. Hortt asked if we still owe the contractors for the water and sewer project. Patricia said yes.

Report of Officers and Committees:

Nick Castleton – went back up to meet with the CIB committee on October 5th. They were very accommodating and excited to give us the grant for this building in the amount of \$333,000. This will be all grant no loans. Ryan Savage will be getting with us soon to discuss the new furnace. Hortt said we need to decide what we are doing with the inside so we know where the best place to put the furnace. Patricia said Ryan called and will be bringing a lady from his office with him for a walk through of the building and make a design for us. The money is available now. The State will hold the money and the City will be required to turn in pay requests for the work done.

Leslie Rice – Planning and Zoning didn't have quorum, but they did talk about rezoning. She didn't have anything new on garbage.

Brian Underwood – Not present at meeting

Brandy Kirgan – Parks and recreation posted a part-time seasonal job opening for referees and scorekeepers for Jr. Jazz. That was all she had to report.

Kimberlee Clem – The remainder of the grant for the cemetery was used to asphalt the roads at the cemetery. Kim has an application for a grant for \$1,500 for a walking path. The money would not need to be paid back. The Council liked the idea and will need to decide where to put the path. Tim asked what our current capacity is for the cemetery. Patricia said we currently have over 2,500, but not sure what the capacity amount is. He asked if there was a perpetual care fund in place. Nick said no, it is not a perpetual care cemetery. Tim said that once the cemetery is full and no fees are being generated then the expense for keeping it up will fall to either a perpetual care fund or the general fund. He said one of things the City might look at would be to increase the fees now and put some of that money into a perpetual care fund to help with the upkeep. Patricia said the gentleman who came up to talk about the GIS system ask if we had ever had the cemetery done. He said there are grants out there to get cemetery's mapped. Kim didn't have anything else to report.

Hortt Carter – Was going to ask about the CIB grant but since that has been covered he had a question about the audit. He wanted to know if it was finished and how the City had done. Patricia said that the auditor has not finished it yet. When she called him, he said it would be another couple of days. That was all Hortt had to report.

Planning Commission

Rezoning Procedures

Tim said he would be representing the Planning and Zoning at tonight's meeting. He said Planning and Zoning had invited him to their last meeting. It had been a great meeting and they were able to accomplish a number of things. He said they are going to start rezoning. Currently the City has 5 zones. The majority are just single-family homes sitting on R110 (minimum 10,000 square foot lots) with no maximum amount. The City has quite a few non-conforming lots. To get a permit the lot must be at least 10,000 square feet. Darrin informed Tim that currently there are 12 people building without permits. The City needs to enforce our building permit section for those who are in violation of that. Tim will be working with Darrin on this. The 5 zones in the City are R110, Multi Family Zone and only a couple of areas in the City are zoned for this. A couple of people at the Planning meeting asked that the Sharp Acres Trailer Park be rezoned. The rezone is always initiated before the Planning Commission. The Planning Commission must provide public notice prior to a public hearing. A public hearing will require 10 days' notice to all affected property owners within the rezoned area. The notice will be mailed, in the newspaper, and on the website. A public meeting can be put on the website 24 hours before. After the hearing, the Planning Commission makes a recommendation whether to rezone or not. They cannot make the final decision that is up to the Council. Tim will draft an amendment to the setback ordinance.

Introduction and Adoption of Resolutions and Ordinances:

The was no new resolutions or ordinances at this meeting.

New Business:

A. Josh Nowell and Curtis Nielson – Ensign Engineering, Discuss Flood Control. Nick attend the FEMA Conference and met Josh Nowell and they discussed the issue the City has with the drainage that the EPA did. Josh came and rode around the City with Nick to look at the drainage issue. Josh came to discuss flood control. Planning is very crucial there are many areas to consider. Funding is going to be very crucial and could be difficult. He will coordinate with FEMA and approach CIB. He will check with Bureau of Reclamation for funding. He asked the Council if they had any questions. Nick asked if they could get the application for the funding to him. Josh said what they like to do is a master contract and there is no fee involved. Hortt said that funding is going to be major part in what we can do, the City cannot take on any more debt. Josh said they will be very conscientious where funding is concerned. Tim asked for the master agreement be sent to him to look at. Nick asked if the Council had any issues pursuing this. Hortt didn't want to tie the City to anything including loans. The Council was fine with pursuing the issue. Ferrel said he was under the understanding that the State requires the City to have 3 bids. Tim said he is right, but it is for construction and not the planning side. Josh said that as far as the planning and engineering side there is a process to follow but it is not cost based.

B. Clifford Francom, Discussion on donating Head Frame to City

He was informed that the City was interested in a headframe that had been knocked down. He has a proposal for the City to trade him the Shae Building and he will fix the headframe and install it at the City Park. It is the small metal headframe from the Burgan #1. He would have a stage attached to the headframe for music and other performances at the park. This idea came

from Jeff Albrecht who happened to mention this to Nick at the CIB meeting. Hortt liked the idea but feels that the Shae Building should be sold. Clifford says that it the headframe is about 80 feet tall. Tim said to accommodate the short term the City will negotiate for this month. Tim said that there should be a motion to allow Clifford temporary storage of the headframe in the Shea Building. Hortt made a motion to allow Clifford Francom to use the Shea Building for temporary storage for the headframe. Brandy seconded. All in favor motion carried.

C. Nate Richardson, Request to purchase an alley adjacent to his property

The Richardson's were not present at the meeting. The City owns the alley that lies in between the two pieces of property he owns. Tim says to sell it the alley way the City will need an ordinance to vacant a right away. The owner has already had a survey done. Tim looked up what needs to be done to sell the alley. Tim will email the information to the Council and Mayor as to what needs to be done to sell the property. Nick will get in contact with the owner.

D. Appointment of Appeal Authority

There were 3 applications turned in. Suzanne Carter, Auddie Zufelt, and Jana Workman. Hortt had to abstain from voting with Suzanne being one of the applicants. Brandy made a motion to amend the language on the Appeal Authority Ordinance to allow 3 or 5 members and to vote all 3 of these applicants in. Kim seconded. All in favor motion carried.

E. Appointment of Poll Workers

Patricia contacted the poll workers we have used in the past. They were either at work or out elk hunting so she couldn't get a definite yes. Hortt asked how many poll workers are needed. Patricia needs 3 people out front and at least 3 people to count the ballots. Hortt asked Tim if he could make a motion to appoint Patricia in charge of hiring the poll workers. Tim said that would be fine. Brandy seconded. All in favor motion carried.

Unfinished Business:

CIB Grant Application

Nick said that the CIB Grant Application was done.

Citizen Comments:

Ferrel wanted to thank Nick for getting the grant for City Hall and Kimberlee for the work done at the cemetery. He feels these improvements will help the town move forward. Ferrel said he would like to get an appointment to meet with the Council at the next work meeting.

Nick wanted to let everyone know that there would be a General Plan meeting on November 1st at 7:00 p.m. at the Memorial Building instead of the 23rd. The young men and women will be distributing the surveys and picking them up at the same time. Nick feels during the General Plan meeting the Council and Planning members should be there to listen and get community feedback. Ferrel gave the Council a bill for repairs at the old City Hall.

Executive Meeting:

Hortt made a motion to adjourn and go into executive meeting. Brandy seconded. All in favor motion carried.

Adjournment:

Hortt made a motion to adjourn from executive and go back into regular meeting and to adjourn from regular meeting. Brandy seconded. All in favor motion carried.