

**EUREKA CITY
COUNCIL MEETING
JANUARY 14, 2019 7:00 P.M.**

PLEDGE OF ALLEGIANCE:

Mayor Castleton opened the meeting and led everyone in the Pledge of Allegiance

STAFF IN ATTENDANCE:

Patricia Bigler – City Recorder

Tim Merrill – City Attorney

PUBLIC IN ATTENDANCE:

Leigh Grimstead Ferrel Thomas

Brandy Kirgan Gary Poh

Tyral Lambertsen Paxton Charlesworth

ROLL CALL:

Tamra Jameson – Present

Leslie Rice – Present

Nick Castleton – Present

Gordon Grimstead – Present

Kimberlee Clem – Present

Hortt Carter - Absent

APPROVAL OF THE MINUTES:

Attorney Merrill said even though the Council has it emailed to them to read and make corrections they still must approve it at meetings. Council Member Grimstead made a motion to approve the minutes. Council Member Clem seconded. All in favor motion carried.

TREASURER’S REPORT:

**EUREKA CITY
TREASURER’S REPORT
FOR DECEMBER 2018**

Checking Beginning Balance:	\$ 37,073.49
Deposit Amount:	\$ 72,816.32
Withdrawal Amount:	\$ 37,096.96
Checking Ending Balance:	\$ 72,792.85

Council Member Grimstead made a motion to accept the Treasurer’s Report. Council Member Rice seconded. All in favor motion carried. Recorder Bigler said we received the Auditor’s

Report, and everything looks good. We need to start uploading a copy of our Meeting Minutes to the Public Notice Website.

CLAIMS AGAINST THE CITY:

Recorder Bigler provided both December and January claims. January claims include expenses that need to be included in the budget amendments. Council Member Grimstead asked about the \$550 in petty cast. It was to buy the hams for Christmas. He asked about the Special Circuit phone line in the monthly CentraCom bill. The line is used for the wells/tank the Mayor mentioned the Scada System uses it. He also asked how often we get salt/sand for the roads. It really depends on how much snow we get. Council Member Rice made a motion to approve the claims. Council Member Jameson seconded. All in favor motion carried.

REPORT OF OFFICERS AND COMMITTEES.

Nick Castleton – working on completing the grant for the City Hall Renovation. He wants to talk to Council Member Jameson after the meeting. He has talked to Gail Gardner with CIB about the contractor he has found. We do not have to bid it out again. If everyone is okay with it, he will work with Council Member Jameson to get everything set up and get moving on it. We have until September 30, 2019. Attorney Merrill needs to review any and all contracts with the Contractor and company who will be doing the work before anything is done. He wants to review the contracts before anyone signs them. If the scope of work is changed then we will need to go back to CIB. Recorder Bigler asked if we need to pay the engineer for the work he done. Brighter Image Construction is the contractor the Mayor has been working with. They are licensed and bonded and have a State accepted contract. The Mayor said that Lance Wilson should have contacted Attorney Merrill. Attorney Merrill said Lance contacted him about a project of a different matter. He has not heard back from him yet. Council Member Jameson made a motion to move ahead with the renovation of City Hall. Council Member Grimstead seconded. All in favor motion carried.

Tamra Jameson – needs someone to give her bids on the Memorial Building. She would like to see about using Brighter Image Construction. The Mayor will contact him. She asked if we were in possession of the County building yet. There has not been any paperwork sent to the City. The Mayor will check on it.

Leslie Rice – didn't have anything to report. There was nothing new with Garbage. The Mayor asked how long the contract with our current provider is for. Recorder Bigler said it should be 2 years. It was done in 2016. She said under Economic Development she is still waiting on the report from Travis Beaird. She asked the Mayor for Travis's contact information. Council Member Grimstead had talked to Superintendent Hughes and the school had the contracts ready but he never came back or followed up with them. Recorder Bigler said he was seen in the office in the Memorial Building, so he still has a key. Attorney Merrill felt the City should get the Memorial Building rekeyed. The Council felt this was too expensive and wants to force him to give the key back. Attorney Merrill said if he doesn't give the key back, then he needs to be charged with theft of City Property and Juab County Sheriff contacted.

Kimberlee Clem – Last summer she was asked to see if the Street Department budget could buy Street signs and she wanted to know what happened to them. Recorder Bigler said Lynn and Fred had the office order two sided signs. They had an issue with them staying on the poles and asked to have new one-sided signs ordered. There were not enough funds to order the new signs. She said State Farm has grants available for safety she is going to look into. She was looking at the Cemetery budget and wanted to know what the fee is for someone to be buried and what is the money used for. We charge \$250 for the burial. Because we no longer have a backhoe, we will have to rent a Mini X to dig the graves and the cost is around a \$1,000. When are we getting the new backhoe? We should be getting it in the next couple of months. She asked if the summer hires had finished mapping the Cemetery. Because they didn't finish, she may be able to find some grants to help get it done. What happened with the City Shop getting internet? The phone and internet were put in the Fill Station Building.

Gordon Grimstead - created an account with the State for grants. Council Member Clem and former Council Member Brandy Kirgan put in for a grant on the trailhead. Need to get with Council Member Clem and drive down and see where to put it. Mayor mentioned it is a 50/50 grant. Brandy Kirgan had given him additional grant information and he thanked her for that He is looking at where we could possibly put a basketball court at the Park. These are all just thoughts right now. His son told him he felt our building permit was written more for new construction and commercial and not so much for remodeling. Gary Poh spoke up and agreed with that statement. He will talk to his son Josh and get some samples of other building permits. Jr. Jazz is up and running with zero complaints.

Planning Commission – Ferrel Thomas said Planning and Zoning held their meeting in December. Spent Hansen was present at the meeting and asked to annex Knightsville into Eureka. The Mayor said Recorder Bigler did a really good job getting information on how other City's handle annexation. She worked with Attorney Merrill and came up with a checklist and forms for annexation. He took them over to Spent Hansen. She also made a checklist to go with the rezoning application.

Council Member Jameson asked if the furnace for the City Shop was ordered. She said to have Lynn get the information to Recorder Bigler to get it ordered. She thinks the price is around \$650/\$750. Lynn said he would install the heater.

INTRODUCTION AND ADOPTION OF RESOLUTIONS AND ORDINANCES.

Resolution R-01-14-19 to Amend the Budget for Fiscal Year Ending June 30, 2019.
The amendments are as follows:

\$924,201.58 Corps. of Engineers - Dispersed to payoff/paydown water/sewer loans

\$24,500 B & C Road Fund - Transfer to Street Department

\$12,592 Department of Workforce Services (Summer Hire Program) - Add to Administrative Income

Council Member Grimstead made a motion to adopt the resolution. Council Member Clem seconded. All in favor motion carried

NEW BUSINESS:

Gary Poh, Request to purchase alley next to Old Post Office.
Recorder Bigler passed out a map of the alley he would like to purchase. Attorney Merrill said under statute 10-9A-609.5 to vacate a street, right-of-way, or easement a public hearing must be held. A notice must be posted 10 days before the next meeting. Gary would like to use the property as a driveway. He would like to fence it off. He will need to write a formal proposal for next meeting and what he would offer for the property.

UNFINISHED BUSINESS:

Discussion and Approval of Impact Fee Study.
Attorney Merrill said for Zions to do the Impact Fee Analysis they need the City to generate a Master Plan. Zions proposed having an engineering firm do it. The Mayor and Council Member Carter met with Sunrise Engineering to have them get us a proposal, but we have not received it yet. Zions will still need to do the Impact Fee Analysis and the Impact Fee regardless of who we get to do the Master Plan. Zions portion of the \$70,000 was quoted at \$19,965 plus \$800 which brings it to \$20,765. The bulk of the amount is to update the master plans on water, sewer, streets and transportation, parks. These plans will provide the hard data for the impact fees. TO Engineering submitted a proposal to do everything for \$50,500. They would help us apply for some grants to help offset the price. The Council will need to choose an engineering firm to work with Zions. The approval will need to be bumped one more month to the next Council meeting.

Gary Poh made a comment concerning the updating of impact fees. Attorney Merrill said most Cities are updating every 3 years. He would like the Mayor to email him and the Council the proposal from Sunrise Engineering so they can be ready for the next meeting.

Jonathan Street – Continue Discussion to lease 17.14 Acres of City Property for a Christmas Tree Farm.
Mr. Street did not attend the meeting.

CITIZEN COMMENTS:

(Citizens wishing to address the council may do so at this time with any questions or concerns but will be limited to two minutes each.)

Ferrel Thomas asked if the City had set aside any money for future development for sewer and water. Recorder Bigler said the only money set aside is for the yearly loan payments. Mayor Castleton said that is the reason we need impact fees. Mr. Thomas feels the City should have a plan and be setting aside money for repairs and expansion of the systems. Attorney Merrill said the master plan will help the City to know how much money they are going to need to save for future repairs and expansions.

EXECUTIVE MEETING:

There were no items to be discussed

ADJOURNMENT:

Council Member Grimstead made a motion to adjourn. Council Member Rice seconded. All in favor meeting adjourned