



15 North Church Street
 Eureka, UT 84628
www.eurekautah.org
eureka15@cut.net

FILMING PERMIT APPLICATION

Please submit a **COMPLETED** application to the Eureka City Office or fax to (435) 433-6891 no less than 14 days prior to filming activity. If you are planning on filming anything along Highway 6 which would affect traffic in any way, a separate permit must be obtained through the Utah Department of Transportation Permits can be completed at www.udot.utah.gov

This application DOES NOT constitute a valid permit until it has been approved.

COMPANY INFORMATION

Project Name:			
Production Company name:			
Permanent Address:			
City:	State:	Zip Code:	Phone:
Local Production Office Address:			
Local Production Office Phone:			

CONTACT INFORMATION

1. Producer:	
<u>This project will be filmed in the following general locations within Eureka City (check one- specific locations and addresses will be requested later in application):</u>	
<input type="checkbox"/> Main Street- Sidewalk/ Streets/ R.O.W.	<input type="checkbox"/> Main Street - Interior- Private Property
<input type="checkbox"/> Old Town neighborhoods	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior
<input type="checkbox"/> Other as specified:	

TO BE FILLED OUT BY EURKEA CITY OFFICE:

Film Permit Fee: _____	Deposit Amount (if required): _____
Payment Received: <input type="checkbox"/> Yes (date) _____	Insurance Received: <input type="checkbox"/> Yes <input type="checkbox"/> No
Eureka City Corporation Approval	
_____ Mayor	_____ City Recorder
_____ Date	

	Personnel	# OF	
		PEOPLE	
	Extras		
	Crew		
	Total		

GENERAL FILMING INFORMATION AND FEE CALCULATIONS

This project is (check one)

- Feature Film Music Video Television Programming Documentary
 Corporate Video Short Film Public Service Announcement Still Photography
 TV Movie Commercial Educational
 Other as specified:

Please identify any equipment or props that may be present at any of your shooting locations:

- Generator Light Crane Track Dolly Water Truck Camera Car
 Rig (stills) Large prop Set Design Special Effects/Stunts
 Other as specified:

Use the space below to itemize anticipated additional services:

- Police (Two weeks' notice required) Water Permit Fire Use Permit Noise Variance
 Fireworks or Explosives Permit Lane Closure Temporary Structure permit
 Request for use of Public Parking

LOCATION DETAILS (Create copies if more than two locations)

Location 1. Description			
Type of Location (Check one)			
<input type="checkbox"/> Private Property	<input type="checkbox"/> City Parks or trails	<input type="checkbox"/> City Street, Public Right-of-Way, or other City Public Facilities	
Narrative of Activities (please attach additional information as necessary)			
Location Address			
Public Access to Location	Yes	No	

Location 1. Dates		
Activity Type	Date(s)	Time(s)
Prep		
Filming		
Strike		
Hold		

Location 2. Description			
Type of Location (Check one)			
<input type="checkbox"/> Private Property <input type="checkbox"/> City Parks or Trails <input type="checkbox"/> City Street, Public Right-of-Way, or other City Public Facilities			
Narrative of Activities (please attach additional information as necessary)			
Location Address			
Public Access to Location	Yes	No	

Location 2. Dates		
Activity Type	Date(s)	Time(s)
Prep		
Filming		
Strike		
Hold		

LOCATION & SITE INFORMATION DETAILS

Please provide a **DETAILED** map of each location, which includes the following information relevant to your production:

- Location(s) of cameras and all equipment
- Lane restrictions, intermittent traffic control
- Sidewalk closures or intermittent pedestrian control
- Truck parking
- Crew parking
- Base camp
- Catering location
- Direction of moving vehicles for driving shots
- Indicate location of generators and other temporary structures
- Other information as requested

MAPS WITHOUT THIS INFORMATION WILL NOT BE ACCEPTED FOR PROCESSING.

GENERAL TERMS, CONDITIONS, AND RESTRICTIONS PERMITEE AGRESS TO THE FOLLOWING:

1. This permit must be in possession of the applicant at all times while on location and must be made available for inspection when requested by City authorities or the public.
2. Permittee agrees to comply with all applicable Federal, State, and Local laws, regulations, ordinances and rules. Vehicle code provisions and/or posted parking regulations will be enforced unless otherwise noted in this permit.
3. In the event that an authorized representative finds that the activities being conducted by the Permittee unnecessarily endangers the health and safety of any person or that said activities are or will cause damage to real or personal property, said representative, at his sole discretion, may suspend, cancel, or amend this permit.
4. The Permittee must obtain a liability insurance policy naming Eureka City Corporation as "additionally insured", and also as the "certificate holder" during the event with a face value of at least \$2,000,000.
5. This permit does not constitute nor grant permission to use or occupy property not belonging to, or under control of, Eureka City Corporation. Permission to use or occupy these properties must be obtained from the owner or controller of such property in addition to this permit. Proof of such permission may be required prior to issuance of a permit.
6. Permittee is responsible for obtaining the cooperation of the residents or owners of adjacent properties. Interference with movement or activities of these owners or residents should be as minimal as possible.
7. Permittee agrees to canvass the areas impacted by the filiming 48 hours prior to filming, and businesses and residents notified, preferably in person, otherwise with flyers. Permittee is responsible for working out any conflicts or negative financial aspects.
8. Parking in any areas designated as "no parking", needs to be desginted within the Film Permit Application.
9. A fire lane of twenty (20) feet must be maintained, allowing access through the length of closed and open roadways/streets. Access to the fire hydrent must be maintained; no parking within 5 feet on either side of the existing fire hydrants.
10. Permittee must place equipment in such a way the pedestrians have safe passage and access to other sidewalks and the building entrances. Any cords or any type of equipment must be placed so it will not interfere, obstruct, or cause harm in any way to the pedestrians.
11. All accesses, ramps, parking stalls, etc. authorized or duly marked for use of "handicapped" persons shall remain open and accessible.
12. Driveways and entrances shall allow for accessibility for emergancy vehicles.
13. Permittee must comply with the Eureka City Ordinance on Noise Restriction, No. 05-14-2013. The ordinance prohibits excessive or unusually loud noise between the hours of 10:00 p.m. to 7:00 a.m., and not before 9:00 a.m. on Sundays, in residential areas and between the hours of 10:00 p.m. and 6:00 a.m. in commercial areas.

As an appointed representative of the production company, I have read and agree to the terms of this filming permit for this and the following locations referenced to the production referred to. I understand I may have filming temporarily or permanently shut down if the requirements as set forth are not adhered to either intentionally or unintentionally.

APPLICANT:

Company Name: _____

Location Manager: _____

Date: _____

Signature: _____

The above signed hereby personally covenants, gaurantees and warrents that he/she has the power obligate the filming company to the terms and conditions of this permit.