

**EUREKA CITY
COUNCIL MEETING
EMPLOYEE MEETING
FEBRUARY 13, 2023 6:00 P.M.**

PLEDGE OF ALLEGIANCE

Mayor Dever opened the meeting and led everyone in the Pledge of Allegiance.

ROLL CALL

Mayor Chris Dever – Present

Council Member Greg Evans – Present

Council Member Travis Haynes – Present

Council Member Tom Nedreberg – Absent

Council Member Jeremy Snell – Present

Council Member Robert Trepanier – Absent

City Recorder Patricia Bigler – Present

City Attorney Melissa Mellor – Present via Zoom for end of the meeting only

EMPLOYEES IN ATTENDANCE

Rachel Carlson, Andrew Froula, Joe Carpenter

DISCUSSION ITEMS

Employee Meeting

Mayor Dever said he called this meeting because we have Joe as a new employee and a somewhat new Council. He wanted the employees and Council to talk about things that are important to them. He wants to get the city in compliance when it comes to trainings and safety meetings. He wants to go over the division of responsibilities and who is responsible for what and about wages and price structures. He asked Council Member Haynes to discuss his thoughts and expectations.

Council Member Haynes talked about the state of the equipment and roads. He said he knows some of our equipment is in rough shape and it has been a tough winter. He informed the Council that Joe had taken down the Ford and got new tires. If we expect things to get taken care of then we need to get them the tools to do so. We do have some nice equipment. The backhoe was new when it was bought, and it needs some maintenance done. He would like to see equipment taken care of. He wants the new leased vehicle maintained and no smoking in it. If there are things we need to provide then put together a list. He wants to see more road maintenance and fixing of potholes. He talked about having them get a pallet of cold mix asphalt to fix the potholes. He will have chip seal project soon and we need some paving done. When the snow is melted, he would like Joe and Drew to check which roads need to be fixed. He went down to the shop and realized it is cold and it is hard to get work done in there. He would like to see it get fixed up. He asked if there was water/sewer to the shop. He wants to be able to spray out the bays. He was thinking about getting a clothing allowance for them. If they have any ideas of what they think should be done in any of his departments then come talk to him.

Council Member Evans said he agreed with Council Member Haynes we need to start getting things cleaned up. He would like them to understand and be able to fill out reports for the water/sewer compliance and EPA compliance. Each year he would like them to make a list of what needs to be worked on to be compliant. Let him know what tools are needed to do the job. He would like to have a list of what items we have for water/sewer and what we need to keep on our shelves as inventory for water. Make sure we have the operation manuals for water/sewer handy. He would like to get all the manuals digitized. Recorder Bigler mentioned we have all the manuals in the office and books downstairs from the last project. He would like to get them all in the same place. Drew informed Greg he had Dave Alison reach out to him and wants a meeting tomorrow. He will update Greg after the meeting.

Council Member Snell started off by thanking the employees. He feels there is a lack of division of responsibilities. He would like to meet and go over concerns personally. If he can do anything as a Council Member to help us help the city succeed, he will. He gets frustrated with everyone bringing up the past we just need to move on. He would like to get a better understanding of what everyone does. He said the four employees are the face of the city and our biggest assets. He let the employees know he is available if we need to talk to him. Council Member Evans agreed and said he is also available to the employees.

Joe said he has only been here a week and can only speak of the areas that he has been working in. He told Drew that his goal was to get the shop cleaned up. He could see where they could make things better and safer. He thinks it starts there and then spreads out. His concerns are the garage door, all of the filing cabinets, and no access to a man door. Recorder Bigler stated some of the records need to be brought back to this office. They were never brought back up after we moved back into this building. He said they do have ideas on what to do down at the shop to make it safer and have a work space. Council Member Haynes asked if there were any fire extinguishers. There are not any and Recorder Bigler said we used have them for the buildings and vehicles, but they have not been serviced for years. Council Member Haynes asked if they had any grease guns and if not then buy a good quality grease gun and use his budget to do it.

Mayor Dever said we need to start coming into compliance with safety meetings, preemptive meetings, and employees reviews. He talked with the County and had to sign a liability agreement with them. If we call the County for help, they can bill us. They included a price list along with the agreement. If we need to call the County in for help, make sure it goes through him or whoever is designated to make the call. We cannot use the fire station any longer to work on vehicles or other items. So, we really need to get the shop cleaned up. He told Recorder Bigler to make sure a Gmail account was set for everyone to receive emails on. She said we all have one and she gave Joe the information to set his up. He wants to start using chore charts for employees and to start using them the first of next month. He wanted to let the employees know if it is legal, moral, or ethical then they have our backs.

ADJOURNMENT

Mayor Dever thanked the employees for coming and adjourned the meeting.