**MINUTES OF A CITY COUNCIL WORK SESSION**

**HELD ON FEBRUARY 2, 2015**

The meeting was called to order at 7:00 pm by Mayor Nick Castleton. Council Member attending: Donna Robinson, Brian Underwood, Ned Allinson, Nick Castleton, Hortt Carter

Others attending: Dick Hallsey

**Pledge of Allegiance**

Mayor Castleton led the Pledge of Allegiance.

**DISCUSSION ITEMS**

**New Business: Water Ordinance**

Brian mentioned the ordinance needs to be updated. Donna asked if the Planning Commission can read through it as well. Brian and Hortt can read through it and make notes, and then have the Planning Commission go over it. One of the issues is deciding on what, if any, difference should be paid from ¾” to 1”. Brian recommended working on the Building Permit procedures, and strictly going by the check list that is provided. All procedures need to be followed. Patricia stated she has been updating the City’s website, and is working on placing the packet online and available for anyone who is interested in a permit.

**CLG Grants**

Nick stated the grants are mostly for the buildings. He wishes to meet with Ned and find out if there are any funds from the Historical Society. He figured it would cost $20,000 for windows etc., and found out that the City could get help with half of that. The deadline will be soon. Patricia can ask Drake about the paperwork. Hortt stated Rocky Mountain Power is holding a program that gives reimbursement for upgrading light fixtures.

Nick stated there will soon be a vacancy on the County Planning Commission. Meetings are held once a month in Nephi. Council member Donna stated that she might be interested in filling the position. She will get the details this week.

**Policies and Procedures**

Hortt stated he will finish with his notes and give it to Judy. He will have it completed by next week.

**Old City Hall Project**

Nick spoke with the contractor and he has a bid for $35,000. Nick suggested taking the cost of the bond off. It would be reduced by $7,500 by omitting the wheel chair ramp. Total cost would be $24, 070. Donna’s concern is the insurance does not cover workmanship. She suggests having the bond. The cost of the bond is $3,500. The funds that are available are in the amount of $31, 374.90. They discussed on doing it in two phases. Donna suggests having the Historical Society there as well.

Water & Sewer Project

Nick suggested deciding on what the fee will be per hookup for Robert Grill. There was an easement already wrote up and signed. Hortt asked if the design contained four water meters. Nick replied yes. Robert needs to be aware that his water cannot be treated. Donna inquired about doing an amendment. Dick Hallsey suggested sending the Grill’s a letter informing them of their water. Brian mentioned since last week, Sunrise’s numbers have changed three times. Rural Water didn’t give as much funding as originally thought. Nick asked if meters need to be replaced. Ned stated the half inch will need to be replaced. The numbers will need to be right before it can bid out. Hortt’s concern is that streets will be the last project, and no funds will be available. Brian suggested coming up with a buffer zone.

Donna inquired about homeowners having to pay if meters need to be moved.

Ned and Patricia have issues with moving the meetings to Monday. Meetings will stay on Tuesday for now.

Donna made a motion to adjourn meeting, Brian seconded. Vote was unanimous.

Nick Castleton Patricia Bigler

Mayor City Recorder